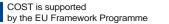


Improvements to e-COST

28 June 2013 Brussels, Belgium



An Improved e-COST System

- A new release of e-COST is being implemented on 28 June 2013 and will be followed by the revised COST Vademecum
- The system has been improved in order to better enforce rules already in place, as well as reflect a number of revised rules now applicable to COST Actions Management Committees and COST Action Participants
- This released will be accompanied by 3 "how to" guide explaining in detail the new functionalities.

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Meetings

- The "Joint meeting" functionality has been improved.
 Co-located meetings are now easier to manage.
- The participation and eligibility of participants per meeting type is now automatically defined according to COST Rules.
- Changes will not affect meetings already created and will not affect participants already invited before the new release.





Online Travel Reimbursement Request (OTRR)



- Expense categories have been reorganised, allowing easier encoding by participants and easier review by Grant Holders
- OTRR modifications are now applicable both for meeting participants and trainers
- The improvements apply immediately for all participants who haven't submitted their OTRR by 28 June 2013



Local Organiser Support

- The application process has been redesigned and simplified
- Online pre-approval and post-approval by the MC Chair/ Vice Chair is now possible
- Grant Letters and Payment Request Forms, including breakdowns of expenses and invoices, can now be processed online
- The new process applies as of the date of the release
- For on-going claims/requests, the system will automatically redirect you to the corresponding step of the new process
- <u>No change</u> in term of the eligibility of expenses



STSMs & Training Schools



The issuing of Grant Letters for STSM applicants and Trainees on Training schools has been simplified Improvements apply as of today to any new STSM or Training School





Any questions? Please contact the Administrative Officer in charge of the Action

Thank you!